

**Town of Sheffield Board of Health**

**2023 Fee Schedule**

*Adopted by Sheffield Selectboard and Board of Health November, 2022*

Permit Type	Permit Description	Permit Fee	Inspection Fee	Total Fees Due	Structure	Additional Notes
<b>Beaver</b>	Beaver Emergency 10-Day	\$ 35.00	\$ -	<b>\$ 35.00</b>	Fixed	10-Day Extensions Available
<b>Camps</b>	Recreational Camps for Children (Day)	\$ 75.00	\$ 125.00	<b>\$ 200.00</b>	Variable	Up to 3 hours for document review/inspection
	Recreational Camps for Children (Residential)	\$ 75.00	\$ 250.00	<b>\$ 325.00</b>	Variable	Up to 5 hours for document review/inspection
<b>Food Permits</b>	Bakery	\$ 50.00	\$ 50.00	<b>\$ 100.00</b>	Annual	Farmers' Market Permit Included
	Bed and Breakfast Food Service (>6 Rooms)	\$ 50.00	\$ 50.00	<b>\$ 100.00</b>	Annual	Breakfast service for 6+ rooms. No license needed for under 6 rooms
	Caterer	\$ 50.00	\$ 50.00	<b>\$ 100.00</b>	Annual	Farmers' Market Permit Included
	Farmers' Market (Out of Town Vendors)	\$ 25.00	\$ 35.00	<b>\$ 60.00</b>	Annual	Included w/ other Sheffield-based food permits. No onsite food prep
	Frozen Dessert Production (milk) stand-alone	\$ 25.00	\$ 35.00	<b>\$ 60.00</b>	Annual	For when <b>no</b> other Sheffield Food Permit issued. Monthly bacteria results required
	Frozen Dessert Production (milk) w/other license	\$ 25.00	\$ -	<b>\$ 25.00</b>	Annual	For when additional Sheffield Food Permit issued. Monthly bacterial results required
	Farm Stand	\$ 25.00	\$ 35.00	<b>\$ 60.00</b>	Annual	Retail Sales Only, Does not include Food Prep, Farmers' Market Permit Included
	Full Service Restaurant/ Food Establishment	\$ 100.00	\$ 100.00	<b>\$ 200.00</b>	Annual	Inspection fee may vary depending on risk level by Board of Health
	Milk and Cream (Pasteurized) stand-alone	\$ 25.00	\$ 35.00	<b>\$ 60.00</b>	Annual	No other food license, only milk/cream
	Milk and Cream (Pasteurized) w/other license	\$ 25.00	\$ -	<b>\$ 25.00</b>	Annual	Inspection included with other food permit
	Mobile Food Permit	\$ 50.00	\$ 50.00	<b>\$ 100.00</b>	Annual	Application must include inspection from base municipality
	Non-Profit Base Kitchen	\$ -	\$ 50.00	<b>\$ 50.00</b>	Annual	For facility and owner use only. Outside users need own permit
	Non-Profit Temporary Food Service	\$ -	\$ 35.00	<b>\$ 35.00</b>	Variable	Needed for periodic public events hosted by a non-profit.
	Residential Kitchen Annual Permit	\$ 50.00	\$ 35.00	<b>\$ 85.00</b>	Annual	Low-Risk Foods Only, Farmers' Market Permit Included
	Retail Food Only	\$ 50.00	\$ 50.00	<b>\$ 100.00</b>	Annual	No Food Prep, Farmers' Market Permit Included
	New Food Establishment Plan Review	\$ -	\$ 100.00	<b>\$ 100.00</b>	Variable	Includes 2 hrs of review and site vists. Add fee of \$50/hr thereafter
	Temporary/Mobile Food Vendor (one day)*	\$ 25.00		<b>\$ 25.00</b>	One Day	Additional \$50 inspection fee may apply upon review of application
	Followup Food Insp. for Uncorrected Violations			<b>\$ -</b>	Variable	1st: \$50; 2nd: \$100, 3rd \$150
<b>Ice Rinks</b>	Indoor Ice Skating Rink Certification	\$ -	\$ 50.00	<b>\$ 50.00</b>	Annual	Annual certification by BOH is required by 105 CMR 675 to ensure air quality
<b>Lodging</b>	Lodging*	\$ -	\$ 50.00	<b>\$ 50.00</b>	Annual	Per MGL Ch140 s 32b Inspection Fee due at time of inspection
<b>Refuse Hauler</b>	Refuse/Garbage Haulers- Annual Permit	\$ 100.00	\$ -	<b>\$ 100.00</b>	Annual	
<b>Septic Hauler</b>	Septic Haulers- Annual Permit	\$ 100.00	\$ -	<b>\$ 100.00</b>	Annual	
<b>Septic</b>	T5 Inspections Witness Fee	\$ -	\$ 125.00	<b>\$ 125.00</b>	Variable	First 2 hours + \$50/hr thereafter
	T5 re-inspection, if required	\$ -	\$ 75.00	<b>\$ 75.00</b>	Variable	
	Percolation Test Witness Fee	\$ -	\$ 150.00	<b>\$ 150.00</b>	Variable	First 3 hours + \$50/hr thereafter
	Disposal System Construction (Minor Repair)	\$ 75.00	\$ -	<b>\$ 75.00</b>	Fixed	D-Box and pipe replacement only
	Disposal System Construction (Major Repair)	\$ 100.00	\$ -	<b>\$ 100.00</b>	Fixed	Septic Tank, replacement system
	Disposal System Construction (New Const.)	\$ 150.00	\$ -	<b>\$ 150.00</b>	Fixed	Brand new system
	Septic System Installer License (annual)	\$ 100.00	\$ -	<b>\$ 100.00</b>	Annual	With BCBOHA Certification
<b>Tanning</b>	Tanning Permit	\$ 50.00	\$ 50.00	<b>\$ 100.00</b>	Annual	Per 105 CMR 123.000
<b>Tobacco</b>	Tobacco	\$ 50.00	\$ -	<b>\$ 50.00</b>	Annual	Additional \$50 Inspection Fee May Apply
<b>Wells</b>	New Well Construction	\$ 100.00	\$ -	<b>\$ 100.00</b>	Fixed	
	Well Decommissioning	\$ 75.00	\$ -	<b>\$ 75.00</b>	Fixed	
<b>Reinspections</b>	Reinspections or other permits not listed	\$ 50.00	\$ 50.00	<b>\$ 100.00</b>	Variable	\$50/hour inspection fee after initial inspection